

## NOTICE OF ANNUAL GENERAL MEETING (AGM) 2023

**Tuesday 28 March 2023**

**Hanoi & HCMC**

The 2023 Annual General Meeting (AGM) of the Australian Chamber of Commerce (AusCham), Vietnam, will take place at 6pm on Tuesday 28 March 2023 in:

- **Hanoi** – Grand Mercure, Dong Do Room, Level 3, 9 Cat Linh, Dong Da District
- **HCMC** – Sofitel Saigon Plaza, Emerald Room, Level 3, 17 Le Duan, District 1

### AGENDA

1. President's Report regarding the activities of AusCham since the previous AGM.
2. President's Report regarding proposed activities for the coming year.
3. Treasurer's Report regarding the financial position for the year ended 31 December 2022 and proposed budget for year ending 31 December 2023.
4. To elect a National Board comprising four (4) representatives residing in Hanoi and eight (8) representatives residing in HCMC and that these Board Members will hold office from this date until the 2023-24 AGM. 6 Directors up for election at any one time – meaning that in this year's election 6 Directors will be elected for 1 year and 6 for 2 years – triggering an alternate election cycle moving forward (note office bearers will continue to be elected every year)
5. To appoint an auditor.
6. To transact any other business properly brought forward at the AGM.

### NOTES

Any member of AusCham who wishes to add an item to the agenda may do so by giving written notice to AusCham's Executive Director, Simon Fraser (email [execdirector@auschamvn.org](mailto:execdirector@auschamvn.org)) no later than 5:00 pm on Thursday, 16 March 2023.

All members are invited to attend the AGM. In HCMC, please register your interest by emailing [office@auschamvn.org](mailto:office@auschamvn.org) and in Hanoi by emailing [auschamhanoi@auschamvn.org](mailto:auschamhanoi@auschamvn.org).

### Simon Fraser

Executive Director